

WE BELIEVE RELATIONSHIPS CHANGE LIVES!

ARCARE CRAIGIEBURN

LIFESTYLE COORDINATOR

Full Time- Monday to Friday 10:30-16:30

Reference # 15833

- **Highly regarded 5 Star Aged Care provider**
- **Creative licence**
- **Fast paced and dynamic environment**

About Arcare:

With our first aged care residence constructed in 1997, Arcare is the largest private residential aged care provider in Australia. We currently have 30 residences throughout Victoria, NSW and Queensland.

Arcare Craigieburn is a luxurious 96 bed residence, combining elegantly appointed suites with manicured gardens and several courtyards from the intimate to the spacious.

Beyond the luxurious surroundings of our residences, our residents are supported by our innovative relationships first approach to celebrating and supporting old age. This approach is driven by our Arcare values of Relationships, Uniqueness, Partnerships and Flexibility.

Arcare believes that care and support is shaped by the quality of the relationships and interactions between clients, families and employees. That's why we are committed to supporting and valuing the wellbeing and contribution of all those involved in the caring relationship.

About the opportunity:

Come and spend time with our residents in designing and facilitating amazing and creative life experiences. You will be responsible for leading our carers and volunteer team; to lead them in providing quality personal, social and emotional care and support to residents in accordance with Arcare's Values. You will also be responsible for creating and ensuring that lifestyle programs are run according to the changing needs of our residents.

We are interested in hearing from applicants with experience in events coordination and are degree qualified in areas such as events management, arts, community development, leisure, recreation or similar fields. You must be passionate about Aged Care, have excellent verbal and written communication skills, and exceptional interpersonal skills to enrich the lives of our residents.

The successful applicant must possess the following;

- **Exceptional interpersonal and communication skills**

- Experience in the development, implementation and evaluation of innovative lifestyle events
- Qualification on Leisure and Lifestyle or similar (arts, community development, recreation of similar)
- Ability to involve community, relatives, staff and volunteers
- Develop strategies to increase resident participation
- Ensure all events run smoothly and to budget while meeting expectation of residents
- The capacity to work well autonomously and be a team player
- An approachable and caring demeanour
- A pro-active and energetic self-starter with a strong customer service focus
- Proven success in contributing to service excellence and promotional activities
- Established background in events management, project management and people management
- Current drivers licence and ability to drive the lifestyle bus (12-seater bus)
- Current First Aid and CPR
- Current Working with Children Check

If you would like to find out more about how you can become a part of the Arcare team visit our website – www.arcare.com.au/careers and follow the link to apply.

Arcare Craigieburn is a smoke free site. All applicants are required to undergo a National Police Record Check.