

## DTA Course Recognition University Bachelor or Assoc Degree Q & A

### Have a question about the process?

Please refer to these Q&A points. If you have any further questions please get in touch with the office [enquiries@diversionaltherapy.org.au](mailto:enquiries@diversionaltherapy.org.au) 02 9887 5035

Q. With the shift to the online environment for teaching and use of the Blackboard platform, much of the material is no longer available in a linear file format such as PDFs. This means the subject material doesn't have page numbers and when converted to PDFs, don't produce linear pages. The page numbers produced relate to topics, with a new numbered page for each topic and then sub pages (e.g. at the top of the section for a topic area it will say 'page 33 of 77' but on that page at the bottom it will say 'page 1 of 4'. This means there are four pages for the topic). So each actual page could have several sub pages.

In the audit document can I record it 'See Doc. 1C pp. 33 (p1-4)'?

A. Yes, fine – the alternative might be to take screen shots, or give DTA limited access to the online tool, identifying which information is presented in that section

Q. Blackboard has multiple tools and the subject material is presented in different ways. Some subjects provide online real time classes. In these instances we can only refer to the topic schedule provided in the subject outline and text books and supplementary readings. Is this satisfactory?

A. Yes, or if there are teaching schedules or some documentation which might identify what is being taught within that session time that would be fine.

Q. A handful of subjects are still available in PDF format and have linear pages. However all the connected readings are available by link rather than appendices at the back of the documents - i.e. are no longer provided to students in a hard format (available as embedded links to either online journal articles, websites or as e-reserve documents). These won't be available to the recognition process unless they are printed out individually or downloaded and stored as electronic files. (Only staff and students to these. (Unless it is possible to arrange temporary access to these for DTA's accrediting staff which we would need to investigate). There are hundreds of these.

Are these documents required or will the reference to them (ie. the title and source) within the online study guides/modules be enough for accrediting purposes?

A. Yes, this will continue to be an issue. A document outlining which info is referred to within which online document will suffice. Please print one out to highlight how it works – DTA appreciates that online learning will use a variety of tools and means of information sharing and must accommodate that. Generally, there is a reference within the students learning information which might state something like "within this document, you will find reference to ....." And that would also suffice.

Q. Will the basic subject architecture (study notes, module notes) without the actual embedded readings be enough for the audit or do you need all of the material?

A. Basic would be fine. If there are any questions, DTA will ask for further info

Q. Last time we were accredited we sent hard copies of all documents to the DTA. Can we send them as electronic files?

A. Yes, not a problem; in fact this is DTA's preference